

**TENDER ID : PAT201906005**

**SBIIMS, CIRCLE, OFFICE, PATNA**

**SBI INFRA MANAGEMENT SOLUTIONS PVT LTD ON BEHALF OF SBI INVITES(TENDER IN TWO BIDS) TECHNICAL & PRICE BIDS FROM BANK'S EMPANELLED ARCHITECTS IN PATNA CIRCLE OF CATEGORIES ABOVE 1.00 CRORE UPTO 5.00 CRORE FOR THE PROPOSED CONSTRUCTION OF GODDA MAIN BRANCH AND RBO GODDA, UNDERSTATE BANK OF INDIA LHO WEST GANDHI MAIDAN PATNA. .**

START DATE : 18.06.2019

CLOSE DATE : 28.06.2019

- TENDER NOTICE
- ROLE AND RESPONSIBILITY
- PRICE BID

**BID-NOTICE**

1	Name of work	PROPOSED CONSTRUCTION OF GODDA MAIN BRANCH AND RBO GODDA , UNDER LHO PATNA
2	Nature of work	As per enclosed scope of work
3	Location	GODDA under SBI Deoghar Zone
4	Rough Estimated cost	4.78 crores
5	Date of issue of tender from Bank	On Bank's website for engagement of architects in the category above 1.00 Crore upto 5.00 Crores from 18.06.2019 to 28-06-2019.
6	Last date and time for submission of tenders	28.06.2019 UPTO 3.00PM
7	Placed of submission of tender	The Circle Head SBIIMS,CO,Patna 2 <sup>nd</sup> floor of patna Main Branch Building,West Gandhi Maidan, Patna-800001
8	Date and time of opening of tenders	28.06.2019 at 3.30 PM
9	Tender Fee	Rs.1000/- (Non-refundable) to be deposited through SB-Collect Portal (mode of deposit has been explained in annexure-A
10	Date of Commencement	Within 07 days from the date of issue of work order.
11	Period of Completion	24 months (02 for planning & approvals + 20 construction period and 02 winding up period)

12	Validity of tender	90 days from the date of opening of price bid of the tenders
13	value of work to be taken for issue of interim certificate for payment	Final payment, after completion of work
14	Initial Security Deposit Security Deposit	N.A.
15	Release of retention money/Security Deposit	N.A.
16	Defect Liability period	12 months from the date of completion
17	Liquidated damages	1/2% per week subject to maximum of 5% of the value of work done.
18	Deduction of income tax and G.S.T on works contract Act.etc.	As per Central / State Government rules.

19. MODE OF SUBMISSION OF TENDER : The tender shall be submitted in TWO COVER SYSTEM in accordance with the procedure detailed herein below. Specified documents shall be sealed in envelopes of appropriate size each of which shall be sealed:

(a) First envelope marked COVER 1 shall contain receipt of tender application fee Bid notice Technical bid duly signed and stamped covering letter, clarification (if any), Technical and commercial terms and condition and superscribed as "Technical Bid for Proposed **construction of Godda Main branch and RBO Godda** ( in ORIGINAL). Without the tender application fee, the bid will be rejected.

(b) Second Envelope marked COVER 2 shall contain only the Price Bid duly filled. No other conditions stipulated in COVER 2 other than unconditional general Rebate shall be accepted. The envelope is Superscribed as PRICE BID for **Proposed Construction of Godda Main branch and RBO Godda under SBI LHO, PATNA.**

(c) Envelope marked COVER 3 shall be of adequate size and shall contain envelopes marked COVERS 1 & 2 and shall be properly sealed. This envelope shall be endorsed on the outside face as under :

'BID FOR PROPOSED CONSTRUCTION OF GODDA MAIN BRANCH AND RBO GODDA, UNDER LHO, PATNA.(Note: All pages of technical and price bids will have to be signed and stamped with official seal by the bidders.

Tenderer are requested / advised to visit / inspect the site in consultation with Premises & Estate Deptt. Before submission of tender in order to get acquainted with the proposed work and site condition.

### **: Opening of Tender :**

a) The envelope marked COVER- 3 containing the tender documents as per instructions at (a) above shall be opened in the chamber of Circle Head, SBIIMS,CO, Patna at 3.30 P.M. On 03-05-2019 in the presence of Architect / authorized representatives of tenderer whose chose to remain present.

b) Envelope No 1 containing the cover letter , terms condition will be opened first.

c) After opening of COVER 1 and evaluating the clarification / conditions, if any, stipulated by the Architect, COVER 2 containing Price- Bid Will be opened.

In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time and place.

State Bank Of India has the right to accept / reject any or all the tenders without assigning any reasons.

20. For clarification and other details Please contact: Manager (Civil) : 9771499048

**Stamp & Signature of Architect**

**Circle Head SBIIMS, CO, Patna**

## TECHNICAL BID

### ROLE AND RESPONSIBILITIES OF CONSULTANT

#### PREQUALIFICATION OF ARCHITECTURAL CONSULTANCY FIRM

#### (CONSULTANT) FOR PROPOSED CONSTRUCTION OF GODDA MAIN BRANCH AND RBO GODDA UNDER SBI DEOGHAR ZONE.

SBI is proposing to construct a building for its Godda Main branch and RBO Godda at 0.44 acre Govt. land at Godda under SBI Deoghar Zone. The scope of the work may vary, depending upon the need, available vacant space. The Building(s) will be a modern building having all required amenities and will comply / have features of energy efficient building, if possible.

2. All necessary statutory approvals from Local Municipal Authorities such as approval of plans/ sets of drawings, commencement, plinth verification, occupation, completion certificate, NOC from **fire brigade** and other authorities, water, electrical and drainage connection, certificate from Govt, lift inspectorate, NOC Environment Deptt./ traffic from state / central Govt. and other related Deptts in this regard. The proposal for approval of the commencement certificate etc. from State & other Govt authorities etc. as may be required, is to be obtained by the consultants.

3. Soon after the building proposal is cleared by Local Authorities and other Civic authorities, SBI intends to commence the work and propose to complete the building in all respects viz. ready for occupation **within a maximum time span of 24 months** from the date of commencement.

4. All works including permissions, NOCs, occupations / completion certificate required to be obtained from Local Authority and other State / Central Government / Statutory authorities will have to be obtained by the consultant.

5. The consultant will assume total responsibility for completion of the project in all respects till obtention of occupation and completion certificate from within the specified time frame of 24 months as stated above. The time is the essence of the contract. While the duties of the consultant will be governed by the standard agreement to be executed with SBI by the successful consultant, the role and responsibilities of the consultant will broadly include following :

(a) Preparation of detailed / structural / Architectural design of building including its foundation.

(b) Preparation of detailed design of all internal and external services such as electrical, AC, plumbing, water supply, soil and storm water drainage, lifts, fire fighting / Horticulture, EPABX / Networking, parking, sewage connection, recycling of waste water etc.

- (c) Most of the features applicable for “Green building” such as energy conservation, use of solar and other renewable sources of energy, recycling of waste water, rain water harvesting, use of natural light to the maximum extent etc. will have to be taken into account during planning, design, and execution stages so that if SBI desires, the building can be rated as Green building at least of ‘Gold standard’.
- (d) Preparation of all detailed architectural, engineering, structural drawings including those for all services as stated above.
- (e) Preparation of 2/3 alternatives for external façade / elevation / perspective view of building and its 3D presentation by computer for its approval by SBI and preparation of model for one of the selected alternatives for its display.
- (f) Preparation of estimates and assessing scrap / resale value of buildings to be demolished and calling of competitive tenders for dismantling of buildings including removal of debris supervision of the said work etc.
- (g) Calling of competitive tenders for detailed soil investigation work for deciding load bearing capacity and type of foundation etc. and also for deciding minimum depth of foundation from specialized and reputed contractors in consultation with SBI including preparation of detailed estimates, draft tenders and advising panel of contractors to SBI.
- (h) Preparation of subhead-wise item-wise/ detailed estimates based on current market rate analysis, which will include preparation of rate analysis for all major items, take off / quantity sheets. Working out overall built up area rate and its comparison for reasonableness with other buildings recently done as also with CPWD built up area rates etc. for submission to the SBI for approval of the cost.
- (i) Assisting SBI for prequalification and empanelment of trade-wise contractors by following elaborate procedure / norms laid-down by Bank/ CVC guidelines.
- (j) Preparation of draft tenders subhead-wise including detailed bills of quantity (BOQ) based on approved estimates by SBI and full set of tender documents including all terms, condition, special conditions and standard clauses.
- (k) Calling of competitive tenders each trade-wise at appropriate time from the pre-qualified contractors. Required sets of tender documents will have to be prepared by the consultant themselves at no extra cost to SBI.
- (l) Detailed scrutiny of the tender received including preparation of the comparative statement etc. and submission of recommendations for acceptance or otherwise, of the tender of successful bidder / vendor, placing of work order etc.
- (m) Preparation and issuance of detailed working drawings minimum 3 sets to the contractor along with work order so that work is not held up at any point of time for want of the drawings / details. 2 sets of such drawings will have to be issued to SBI for its records

(n) Complete role of Project Management Consultant (PMC) will also be played by consultant to ensure both qualitative and quantitative aspects of the projects and would include day to day supervision of work through a team of various experienced Engineers lead by a Project Manager to be posted at the site who will be overall responsible for smooth and timely completion of all works within the agreed time schedule without cost overruns barring exceptional circumstances beyond the control of the consultant. The PMC work will broadly include recording of measurements, verification of running account, final bills of contractors, finalization of accounts, extra / deviated items, rate analysis, maintaining various registers as per CVC / Bank's guidelines at site, preparation of bar chart, CPM networks and its updating for monitoring progress etc. The collection of samples of various materials used at the site and arranging for its testing through approved laboratories / institutes will have to be done and proper record / registers need to be maintained at site.

(o) The consultant will have to apply and obtain all required approvals / NOC from Local Authority and other Govt. / statutory authorities from time to time such as plinth verification / occupation / completion / drainage / water supply and electrical connection, verification by lift and electrical authorities etc. well in time so that the progress of the work is not hampered.

(p) The effective communication between various agencies / vendors contractors will have to be ensured by the consultant. The problems / hindrances bottlenecks need to be sorted out / removed by arranging site meetings of all concerned including Bank (SBI) and record of such meetings, decisions taken etc. need to be maintained in a chronological manner kept in a separate register.

(q) During the defects liability period carrying out periodical inspection along with representatives of SBI and contractor, preparation of the list of defects and arrange for its rectification from contractor.

(r) Preparation of 'As Built' drawings including those for all services and 2 sets of such drawings mounted on cloth papers and also in the form of a CD (soft copy) will have to be prepared and submitted to SBI.

(s) Bank's projects come under Technical Audit by Chief Technical Examiner's Organization of Central Vigilance Commission. Submission of reply to their queries, compliance of their observations etc. are statutory requirement of Bank's Architect.

The list of duties mention above is only indicative and the consultant will have to assume full responsibility for completion of the project both qualitatively and quantitatively as per accepted contract conditions in the best possible workman like manner in all respects till its occupation within the agreed time schedule and cost by following laid down norms / procedure of SBI and guidelines of CVC in an open and transparent manner to the satisfaction of the Bank and towards achieving this goal whatever is required to be done will have to be arranged by the consulting firm with the approval of SBI.

(t) Selected architect/s have to enter into an agreement with the bank in standard format defining terms & condition of engagement and structure of fee payable to the architect.

Signed as token of acceptance

Signature of Architect/s with stamp on each page

## PRICE BID

### PREQUALIFICATION OF ARCHITECTURAL CONSULTANCY FIRM (CONSULTANT) FOR PROPOSED CONSTRUCTION OF SBI GODDA MAIN BRANCH AND RBO GODDA AT GODDA UNDER SBI DEOGHAR ZONE

We have understood the pre-qualification criteria, scope of the services to be offered, the terms and conditions for the appointment to be rendered by the Architectural Consultancy Firm (Consultant) specified by SBI in their technical bid as well from their standard agreement for the captioned purpose and we will abide by the same in case our proposal is accepted.

Accordingly, we now quote a **total lump sum professional fees at \_ %** (in figure)(in words) of the estimated cost or actual project whichever is lower **plus GST** at actuals as applicable. We also agree that the above payment of the fees will be released to us at pre-determined stages related to the progress of work based on the standard terms of SBI in this regard. Please note that upper ceiling of the fee payable for this work with supervision of work in all respect complete is 4.00%

Name and designation of the Authorized signatory Signature

Stamp and seal

Place :

## Annexure-A

The Steps involved in making the payment through SB Collect are as under :-

1. The Vendor needs to use SBI internet Banking site <https://www.onlinesbi.com/>
2. Select **"SB Collect"** from Top Menu, that will lead to the next page.
3. **"Proceed"** will lead to the next page.
4. Select **"All India"** in "State of Corporate/Institution" & select **"Commercial services"** in "Type of Corporate/Institution".
5. **"Go"** will lead to the next page.
6. Select **"SBI Infra Management Solutions"** in Commercial services name and **"Submit"**.
7. Select **"Tender application fee"** in "Payment gateway" and enter the **"Tender ID"** exactly as we preloaded with characters in Uppercase only in place of Circle Codes.
8. The next page will be ready with few of the preloaded Tender details.
9. The Vendor will have to fill up the fields properly and upon making the payment a receipt will be generated with a reference No.

NOTE : Any type of Vendor/Contractor, whether dealing with SBI or other Bank can use this SB Collect facility. Even a Contractor/Vendor not dealing with any Bank, use this portal and generate challan and deposit by cash in any SBI branch. The Bank charges for cash deposit will be also borne by the vendor/contractor himself.